

Media Projects: Supplemental Grant Guidelines

Media projects include the production of short- and full-length documentary films, radio documentaries, podcasts, and productions through other digital platforms.

Projects must include:

- Local nonprofit organization to serve as the sponsor
- Humanities Scholar
- Humanities-based approach
- Public premiere with a Q&A discussion with the audience

The following productions are NOT eligible:

- Projects exclusively focused on script research and development
- Recording of conferences, events, or lectures
- Art installations and introductory pieces for museums or other institutions
- Docudramas or productions that involve re-enactors or actors

Special Guidelines

These guidelines are a supplement to the Action Grant and Humanities for All Grant guidelines. In preparing the grant application, follow the instructions for an Action Grant or Humanities for All Grant. A document that addresses the following items must be uploaded to the ATTACHMENTS section of the online application.

1. Provide a short description of the filmmaker/broadcaster/podcaster or production company. If applicable, mention previous work with other state humanities councils or the National Endowment for the Humanities.
2. Provide a film/production treatment or summary that explains how the project will incorporate the insights of the humanities. List individuals who might be interviewed, potential locations for filming/recording, and photographs or images that will be used to tell the story.
3. Provide links to online samples of the filmmaker/broadcaster/podcaster's work (for example, YouTube or Vimeo).
4. Include plans for a film premiere and at least one public discussion with a Kansas audience at the conclusion of the project.
5. Explain plans for providing captioning to make the film accessible to the hearing impaired. Grant funds may be requested to support this work.
6. Explain plans for distribution or strategies for making the project accessible to Kansas audiences after the public event(s).

A rough cut of the film or production must be provided to HK prior to public release.

Special Notes About the Budget

The project budget must follow standard HK guidelines requiring cost share equal to or greater than the amount requested. Your success with obtaining additional funding (donations by third parties such as foundations, businesses, or individuals) is considered an indicator of the project's viability. Be sure to list these funds in the ADDITIONAL FUNDING portion of the online application. Include grant requests

pending with other state humanities councils, the National Endowment for the Humanities, or private foundations. Please note:

- Federal funds cannot be counted as cost share.
- If HK funds are requested for only one phase of a larger project, the applicant must provide a full project budget. Be clear about what is to be funded by HK.
- No grant funds may be used for the purchase of production equipment, such as cameras or editing equipment.
- If members of the production staff are to be paid with grant funds, compensation must be in compliance with the minimum standards established by the Department of Labor. (see 29 CFC, 505.3 and 505.5)

Copyright and Distribution

Once HK approves a project for funding, the applicant receives an agreement that includes policies on copyright, distribution, credits, and other matters. HK reserves the right to place additional conditions or stipulations on a grant award. Unless stated otherwise, the following policies apply to media projects and the use of material produced with HK grant funds:

1. Ownership, copyright, distribution, exhibition, and use rights for all media projects developed with HK grant funds shall be vested in the producer, writer, artist, or other originator of the work.
2. HK will receive one print, copy, set, or other appropriate unit of each media product. Grant funds may be requested for providing this copy. HK reserves the nonexclusive right to distribute or exhibit its copies for noncommercial purposes, as it deems appropriate.
3. The National Endowment for the Humanities reserves a nonexclusive, royalty-free license to use and reproduce for government purposes all media materials, including copyrighted matter, produced through HK grants.

For More Information

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